



**IN THE 220<sup>th</sup> DISTRICT COURT**  
**OF COMANCHE COUNTY, TEXAS**

**STANDING ORDERS IN FAMILY LAW CASES**

In all family law cases, this Standing Orders in Family Law Cases shall be entered until a final hearing. Any prior versions of this order are withdrawn and this order is substituted. A copy of this document shall be attached to any newly filed family law matter so as to constitute appropriate notice to all parties of the Court's standing order.

**IN PROCEEDINGS RELATED TO DISSOLUTION OF MARRIAGE:**

The parties are hereby enjoined as follows:

1. Communicating with the other party in person, by telephone, or in writing in vulgar, profane, obscene, or indecent language or in a coarse or offensive manner;
2. Threatening the other party in person, by telephone, or in writing to take unlawful action against any person;
3. Placing one or more telephone calls, anonymously, at any unreasonable hour, in an offensive and repetitious manner, or without a legitimate purpose of communication;
4. Destroying, removing, concealing, encumbering, transferring, or otherwise harming or reducing the value of the property of one or both of the parties;
5. Falsifying any writing or record relating to the property of either party;
6. Misrepresenting or refusing to disclose to the other party, or to the Court, on proper request, the existence, amount, or location of any property of one or both of the parties;
7. Damaging or destroying the tangible property of one or both of the parties, including any document that represents or embodies anything of value;
8. Tampering with the tangible property of one or both of the parties, including any document that represents or embodies anything of value, and causing pecuniary loss to the other party;
9. Selling, transferring, assigning, mortgaging, encumbering, or in any other manner alienating any of the property of any party, whether personal property or real property, and whether separate or community, except as specifically authorized by this order;
10. Incurring any indebtedness, other than legal expenses in connection with this suit, except as specifically authorized by this order;
11. Making withdrawals from any checking or savings account in any financial institution for any purpose, except as specifically authorized by this order;

12. Spending any sum of cash in the party's possession or subject to party's control for any purpose, except as specifically authorized by this order;
13. Withdrawing or borrowing in any manner for any purpose from any retirement, profit-sharing, pension, death, or other employee benefit plan or employee savings plan or from any individual retirement account or Keogh account, except as specifically authorized by this order;
14. Entering any safe-deposit box in the name of or subject to the control of any party, whether individually or jointly with others.
15. Withdrawing or borrowing in any manner all or any part of the cash surrender value of life insurance policies on the life of any party, except as specifically authorized by this order;
16. Changing or in any manner altering the beneficiary designation on any life insurance on the life of any party or the parties' child;
17. Canceling, altering, failing to renew or pay premiums, or in any manner affecting the present level of coverage of any life, casualty, automobile, or health insurance policies insuring the parties' property or persons, including the parties' child;
18. Opening or diverting mail addressed to the other party;
19. Signing or endorsing the other party's name on any negotiable instrument, check, or draft, such as tax refunds, insurance payments, and dividends, or attempting to negotiate any negotiable instrument payable to the other party without the personal signature of the other party;
20. Taking any action to terminate or limit credit or charge cards in the name of the other party;
21. Discontinuing or reducing the withholding for federal income taxes on any parties' wages or salary while this case is pending;
22. Destroying, disposing of, or altering any financial records of the parties, including but not limited to records from financial institutions (including canceled checks and deposit slips), all records of credit purchases or cash advances, tax returns, and financial statements;
23. Destroying, disposing of, or altering any e-mail or other electronic data relevant to the subject matters of this case, whether stored on a hard drive or on a diskette or other electronic storage device;
24. Terminating or in any manner affecting the service of water, electricity, gas, telephone, cable television, or other contractual services, such as security, pest control, landscaping, or yard maintenance, at any property owned, rented or otherwise controlled by any party, or in any manner attempting to withdraw any deposits for service in connection with those services;
25. Excluding the other party from the use and enjoyment of any residence owned, rented or otherwise controlled by any party;
27. Entering, operating, or exercising control over the motor vehicle in the possession of the other party;
28. Modifying, changing, or altering the native form of any metadata of any electronic data or electronically stored information relevant to the subject matter of this case, whether stored on a hard drive, in a removable storage device, in cloud storage, or in any other electronic storage medium;
29. Deleting any data or content from any social network profile used or created by either party or the party's minor children;

30. Using any password or personal identification number to gain access to any other party's email account, bank account, social media account, or any other electronic account;
31. Tracking or monitoring personal property or a motor vehicle in the possession of any other party, without that party's consent, including by using any tracking device physically following any other party or causing another to physically follow another party;
32. Disturbing the peace of any child or of another party;
33. Withdrawing any child from enrollment in the school or day-care facility where the child is presently enrolled;
33. Hiding or secreting the child from the other party;
34. Making disparaging remarks regarding any party, or the other party's family, in the presence or within the hearing of the child;
35. Consuming alcohol, possessing or ingesting any controlled substances not prescribed to the party, possessing or ingesting any dangerous drugs not prescribed to the party, possessing or ingesting any other pharmaceutical drug not prescribed to the party within the twelve (12) hours before or during the period of possession of or access to the child; and
36. Permitting an unrelated adult with whom the party has an intimate or dating relationship to remain in the same residence with the child between the hours of 10 P.M. and 6 A.M.

IT IS FURTHER ORDERED that the parties are authorized only as follows:

1. To make expenditures and incur indebtedness for reasonable and necessary living expenses for food, clothing, shelter, transportation, and medical care;
2. To make expenditures and incur indebtedness for reasonable attorney's fees and expenses in connection with this suit;
3. To make withdrawals from accounts in financial institutions only for the purposes authorized by this order; and
4. To engage in acts reasonable and necessary to conduct each party's usual business and occupation.

**IN SUITS AFFECTING PARENT-CHILD RELATIONSHIP AND  
MODIFICATION OF PARENT-CHILD RELATIONSHIP**

The parties are hereby enjoined as follows:

1. Communicating with the other party in person, by telephone, or in writing in vulgar, profane, obscene, or indecent language or in a coarse or offensive manner;
2. Threatening the other party in person, by telephone, or in writing to take unlawful action against any person;
3. Placing one or more telephone calls, anonymously, at any unreasonable hour, in an offensive and repetitious manner, or without a legitimate purpose of communication;
4. Destroying, disposing of, or altering any financial records of the parties, including but not limited to records from financial institutions (including canceled checks and deposit slips), all records of credit purchases or cash advances, tax returns, and financial statements;

5. Destroying, disposing of, or altering any e-mail or other electronic data relevant to the subject matters of this case, whether stored on a hard drive or on a diskette or other electronic storage device;
6. Modifying, changing, or altering the native form of any metadata of any electronic data or electronically stored information relevant to the subject matter of this case, whether stored on a hard drive, in a removable storage device, in cloud storage, or in any other electronic storage medium;
7. Deleting any data or content from any social network profile used or created by either party or the party's minor children;
8. Using any password or personal identification number to gain access to any other party's email account, bank account, social media account, or any other electronic account;
9. Tracking or monitoring personal property or a motor vehicle in the possession of any other party, without that party's consent, including by using any tracking device physically following any other party or causing another to physically follow another party;
10. Disturbing the peace of any child or of another party;
11. Withdrawing any child from enrollment in the school or day-care facility where the child is presently enrolled;
12. Hiding or secreting the child from the other party;
13. Making disparaging remarks regarding any party, or the other party's family, in the presence or within the hearing of the child;
14. Consuming alcohol, possessing or ingesting any controlled substances not prescribed to the party, possessing or ingesting any dangerous drugs not prescribed to the party, possessing or ingesting any other pharmaceutical drug not prescribed to the party within the twelve (12) hours before or during the period of possession of or access to the child; and

For purposes of this standing order, "personal property" includes, but is not limited to, the following:

- a. cash, checks, traveler's checks, and money orders;
- b. funds on deposit in financial accounts with commercial banks, savings banks, and credit unions;
- c. funds and assets held in brokerage, mutual fund, and other investment accounts;
- d. publicly traded stocks, bonds, and other securities;
- e. stock options and restricted stock units;
- f. bonuses;
- g. closely held business interests;
- h. retirement benefits and accounts;
- i. deferred compensation benefits;
- j. insurance policies, annuities, and health savings accounts;
- k. motor vehicles, boats, airplanes, cycles, mobile homes, trailers, and recreational vehicles;
- l. money owed to one or both parties, including notes and expected income tax refunds;
- m. household furniture furnishings, and fixtures;
- n. electronics and computers;

- o. antiques, artwork, and collections;
- p. sporting goods and firearms;
- q. jewelry and other personal items;
- r. pets and livestock;
- s. club memberships;
- t. travel-award benefits and other award accounts;
- u. crops, farm equipment, construction equipment, tools, leases, cemetery lots, gold or silver coins not part of a collection, tax overpayments, loss carry-forward deductions, lottery tickets/winnings, stadium bonds, stadium seat licenses, seat options, season tickets, ranch brands, and business names;
- v. digital assets such as e-mail addresses, social network accounts, Web sites, domain names, digital media such as pictures, music, e-books, movies, and videos, blogs, reward points, digital storefronts, artwork, and data storage accounts;
- w. virtual assets such as virtual pets, avatars, accessories for virtual characters, virtual prizes, virtual real estate, and virtual currency;
- x. safe-deposit boxes and their contents;
- y. storage facilities and their contents; and
- z. contingent assets.

Signed on this 20th day of August, 2024.

  
Judge Shaun Carpenter  
220<sup>th</sup> District Court

**GENERAL ORDER**  
**IN THE DISTRICT COURT AND COUNTY COURT**  
**OF**  
**COMANCHE COUNTY, TEXAS**

**ORDER REGARDING EVIDENCE**

Effective immediately, the following order shall apply to all parties when seeking to introduce an audio, video, CD, DVD, or other electronic media storage devices. The Court ORDERS that the sponsoring party of such media exhibits shall ensure that it is in a format that may be uploaded and accepted by the appropriate Court of Appeals applying its guidelines at the time of the admission of the exhibit. As of the date of the entry of this order, electronic evidence must be submitted in one of the following file formats: .avi, .wmv, .wav, .mpg, .mid, .asf, .mpeg, .mpl, .mp2, .mp3, .mp4, .m4v, .ogg, .oga, .ogv, .webm. In the event that the exhibit is not in one of the above referenced formats, or in a format acceptable to the appropriate Court of Appeals, the sponsoring party shall convert the item to an acceptable format.

IT IS FURTHER ORDERED that audio exhibits may not exceed 100 MB in any single file. Video files may not exceed 5 GB in any single file. In the event that the audio or video file exceeds these size limits, the file shall be divided into separate files that do not exceed the stated limits and shall be labeled (both on the outside of the exhibit and the file name on the media storage device) with the following format as an example:

“Exhibit \_\_\_\_\_--Defendant Smith Statement—1 of 2”.


Further, only segments offered as an exhibit can be on the audio or video media admitted as an exhibit; for example, a disc of jail phone calls with 50 calls. If only certain calls are being offered, copy only those calls to be offered onto a separate disk and offer that disk as an exhibit, not all 50 calls.)

IT IS FURTHER ORDERED that all oversized or enlarged exhibits shall be accompanied by 8-1/2" x 11" copies, with a marked exhibit sticker on the front, which the court reporter shall retain for the record on appeal. Any exhibits that the party desires to utilize in an oversized or enlarged form shall be an exact replica of the exhibit that was admitted. The oversized or enlarged exhibit shall only be utilized for demonstrative purposes to the fact finder; however, the 8-1/2" x 11" will become the official exhibit for record purposes.

IT IS FURTHER ORDERED that each computer file of a text document must be submitted in text searchable Portable Document Format (PDF), compatible with the latest version of Adobe Reader. The computer file must not be password protected, encrypted, or protected by rights management. All scanned exhibits shall be made searchable using optical-character-recognition (OCR) software, such as Adobe Acrobat.

In the event that a case is on appeal and the Court of Appeals cannot open an exhibit that was offered, the sponsoring party that offered the exhibit will be responsible for providing the court reporter with the exhibit that is in the acceptable format.

Signed this the 20<sup>th</sup> day of August 2024.

  
Judge Shaun Carpenter  
220<sup>th</sup> District Court

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Judge Stephanie Davis  
County Court